

How to Claim Your Package Design Directory Listing

Follow these steps to claim your listing on the Package Design Directory.

1. To locate your listing, go to "Listings" in the menu bar and click it. Company names are featured alphabetically. Choose a letter to find your company (then scroll to find if necessary) If you don't find your company or are a new firm, go to and click "Add Your Listing" in the menu bar and follow the directions.
2. Find and click the "Is this your listing?" link on your listing.
3. You can create a Package Design Directory account or you can login using an existing Google or Facebook account.
4. Enter your account information (email, password, and contact information). Click "Claim this Listing."
5. Select a listing level and click "Next."
6. Enter company and contact information in the data fields. If you have a promotional code, enter it at the bottom. Click "Next."
7. Click to choose your payment method and click "Next."
8. View your total price, fill out the data fields for payment and click the "Pay by..." button. (you may be directed to fill out other data fields for payment.)
9. You will get a confirmation message and then be redirected to the Manage Listings page. Your listing will be marked as "Pending" until reviewed and approved by the Package Design staff.
10. Revisit the site anytime to update data or upgrade your listing. Your directory items are controlled entirely by you. We have a members' interface where you can log in and manage your listings.

If you have any questions, contact Kari Freudenberger at 513-263-9374 or kari.freudenberger@stmediagroup.com.

How to Add a Package Design Directory Listing

Follow these directions to add a listing to the Package Design Directory.

1. View each listing option on the "[Add Your Listing](#)" page (Essential, Enhanced and Premium). Simply click on the listing types to see the available options.
2. Upon making your decision, click the blue button "Sign Up."
3. View your price, choose your payment method, and click the button "Continue."
4. Login or create an account and click "Continue."
5. Enter company and contact information in the data fields. Click "Submit."

6. You should see a page that reads “Listing successfully added”. On the same page, Click the button that reads “Continue to Pay for Your Listings.”
7. Click to choose your payment method.
8. View your total price, fill out the data fields for payment and click the “Pay by...” button (you may be directed to fill out other data fields for payment.)
9. You will receive a confirmation message.
10. Revisit the site anytime to update data or upgrade your listing. Your directory items are controlled entirely by you. We have a members’ interface where you can log in and manage your listings.

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